

## **RYERSON INDEX INCORPORATED**

Minutes of the Committee Meeting held on 5<sup>th</sup> December 2011 at 11.15 am. via SKYPE

### **Present –**

John Graham, President  
Peter Kettle, Vice President  
Pauline Kettle, Secretary  
Therese Delanty, Treasurer  
Alan Nancarrow, Back Indexing Coordinator  
Bill Shute, Committee Member

### **Apologies –**

Maxine Honczar, Training Coordinator

The President opened the meeting at 11am.

The Minutes of the meeting held on 20 June 2011 were taken as read.

### **Matters Arising from Minutes of 20 June 2011 –**

John Graham commented on SMH block 1955-1967 – close to finishing the whole block, although incoming indexing seems to have dried up for that period. Alan Nancarrow commented that 1955-1963 some 60s missing from films. Therese is attending to the copying of missing days. Alan said he will send out what he has on hand.

APN – back in June application was made to access their internal system to copy death notices. No response has been received from APN despite numerous emails. John Graham considers that the application has been rejected.

Tweed Daily News now on line, but it will be monitored to assess whether the death notices for the week will be displayed in the Saturday issue.

Glen Innes papers – 2 years of these papers in PDF format have now been indexed.

North Eastern Newspapers enquiry to assist – no further correspondence has been received from them.

### **President's Report**

- Number of entries per day averaging 1,700 for the last four months.
- Beverley Dubois has been concentrating on 1850s and 1860s working forward to meet up with John Selwood who is going backwards from 1879.

The President's report was proposed by Bill Shute, seconded Therese Delanty.

### **Secretary's Report**

- Correspondence Received -

Donations received by Secretary since AGM - 1, since June Committee Meeting - 6.

Requests for correction of errors on our site -11

Emails regarding problems with the site – 2.

Invitation to attend Nepean Family History Fair 11 March 2012 (Lorraine Stacker)

- Correspondence Out -  
Acknowledgements for donations  
Replies regarding errors.  
Acceptance of invitation to attend Nepean Family History Fair 11 March 2012  
Fair Trading Annual Statement and renewal forms and cheque sent after the AGM

Update - Ryerson members now stand at 142

Update - volunteer numbers 216 – not all active.

Secretary's report was proposed by Therese Delanty and seconded by Bill Shute.

### **Treasurer's Report**

Current Balance of ING \$8,156.63

Current Balance of ANZ \$565.56

Treasurer's Report was proposed by Pauline Kettle, seconded John Graham

### **Back Indexing Coordinator's Report – Alan Nancarrow.**

Moving well with back indexing;

Supply of papers for indexing reasonable.

Herald Sun – disc sent out 1<sup>st</sup> November 2011 for the year 2002 with gaps.

2 months Rockhampton Bulletin and Townsville Bulletin to be sent out for indexing.

### **Training Coordinator's Report – Maxine Honczar**

This report presented by the Secretary in Maxine's absence.

Breakdown since 20<sup>th</sup> June Committee Meeting -

- 7 passed the training
- 6 declined to attempt training

### **General Business**

#### **Arkangles –**

Three points raised with Rob McDonnell raised at the AGM –

- Program
- Removal from Rootsweb
- Duplication

Program – specification sent to Rob for the revised version (V6.0) of the indexing program which is promised as soon as it possible. This simpler version will allow the user to store the completed index in a folder of their own choice.

The problems with the site showing the Crazy Domains page on the change from Rootsweb was simply that the crazydomains server was listed ahead of the correct server, and has been rectified.

Duplication - Split of Database – John Graham pointed out that this could create more work at his level. Usage daily is around 1,500 to 2,000 and if it rises to more than 2,500 consideration may have to be given to splitting the database. However, as we have been running on a single database for almost two years without any overload problems there seems to be no urgency to implement a second database.

It was suggested that an overload message could be placed on the screen when overload occurs to the effect of “try again later” or similar. John commented that this is done at the host or server level, but he will enquire of Rob McDonnell to see if this is possible.

### **New Location Search -**

Peter Kettle reported that the new location facility on the site is working well and to date the following valid requests have been received.

Date	Requester	Start	End	Year Range	Location	No. Locations	Results
25/10/2011	Bill Shute	2005	2009	5	Lithgow area	3	1646
25/10/2011	John Graham	1831	2011	181	Gerringong area	5	2538
5/11/2011	Lorraine Purcel	1850	2011	162	Hill End area	3	497
15/11/2011	Jan Herivel	1900	2011	112	Warialda area	4	339
27/11/2011	Jill Sullivan	1800	2011	212	Goolma	1	19
28/11/2011	Jim Fenton	1918	1930	13	Maroubra area	3	61

Requests take about 5 minutes to complete.

It was suggested that the request system be maintained instead of an on-line search.

### **Any other Business**

John Graham reported that the annual conference and family history expo of the NSW & ACT Association of Family History Societies will be held on 15<sup>th</sup> and 16<sup>th</sup> September 2012, hosted by the Botany Bay Family History Society at Tradies, Gympie. John will apply for a trading table at the family history expo being held on Friday 14<sup>th</sup>.

Parramatta newspaper archive – Pauline Kettle reported that the archived papers are difficult to read when brought up to a viewable size. Some issues only display commercial adverts.

The meeting closed at 12.15pm