RYERSON INDEX INC

Minutes of the Committee Meeting held 7th August 2010 at 11.30 am
Venue : Korner Konvenience Café, Kent Street, Sydney

Present:
John Graham, President
Peter Kettle, Vice President
Pauline Kettle, Secretary
Therese Delanty, Treasurer
Bill Shute, Committee Member; back indexing coordinator.
Doug Laidlaw via SKYPE from Bendigo.

John Graham opened the Meeting at 11.40 am.

Minutes of the last meeting were taken as read.

President's Report
To date 2.55 million entries are now on the site. 177 newspapers are being indexed. A daily average is 1,240 entries per day.

"Goulburn Post" – Stage 1 has been completed and Stage 2 checking is now being carried out by the Goulburn Library.

Tasmania – "Launceston Examiner" indexing is progressing well.

Secretary's Report
Correspondence In:

Donations received by Secretary – 6 since date of April meeting. 29 total for the year.
Emails requiring our banking facility in order to donate in overseas currency.
Email from North Shore Auckland branch of NZSoG requiring advice about setting up a similar indexing database to Ryerson.
Applications to index for Ryerson received slightly down.
9 requests for corrections to be made in our Index.
Reports from indexing Team Leaders detailing their indexers and other comments.

Correspondence Out:

Acknowledgement letters to donations.
Update requests made to all indexers of their indexing involvement.

Treasurer's Report
ING Balance - $6,398.46 (Interest bearing account)
ANZ Balance - $325.71 (Cheque account – no interest)

Donations received by Secretary from 14 May-16 June 2010 $205 plus $30 paid in by John Graham.

Payment of $1,100 for the Ryerson site and programme updates was paid in June 2010.

The accounts for presentation to the 2010 AGM was proposed by Pauline Kettle and seconded by John Graham.

Authorization to submit the Accounts to the Registry (Fair Trading) by the Public Officer, Vice President Peter Kettle, was proposed by John Graham and seconded by Bill Shute.

General Business

Update on Index Entries –
John Graham reported that there has been an increase of entries totalling 410,000 in the past year. This exceeds last year's entries of 340,000.

Back Indexing –
Bill Shute, who heads the back indexing team, anticipates that by the end of the year or early 2011 the index will have a complete run of Sydney Morning Herald entries back to 1955. Work is also in progress back indexing the Bathurst Western Advocate.

Look-ups for Members and missing entries on look up discs –
Therese Delanty continues to visit the Library to carry out these requests. Copying of back issues of the Daily Telegraph is progressing well.

Representation at Family History Fairs –
John Graham commented that the Calendar of Events as presented on the Ryerson site is proving successful.

Location Search –
Peter Kettle raised the subject of revisiting the Location Search as a stand alone search. It was decided to present the idea to the AGM for discussion.

Constitution –
Peter and Pauline Kettle attended a special meeting held by Fair Trading regarding changed conditions relating to the changes to the Associations Incorporation Act 2009 and the 2010 Regulations thereto. Essentially RI will need to change from 'Rules' to a 'Constitution'. The salient points as far as RI is concerned are that once the Constitution is registered RI will be able to hold postal ballots and it will be permitted for the Committee to hold meetings using Skype. The proposed Constitution will have to be ratified by a Special Resolution and therefore it will be necessary to call a General Meeting for this purpose later in the year. Peter Kettle commented that a PowerPoint presentation would be made at the AGM. The Committee agreed with the proposed course of action.

The meeting closed at 12.45pm.