

RYERSON INDEX INCOPORATED

Inc 9890325

Minutes of the 8th Annual General Meeting held on Monday 6 November 2017 at 11.30 am

SKYPE

The Meeting was opened at 11.30 am

Present:

John Graham: President
Peter Kettle : Vice President
Pauline Kettle : Secretary
Therese Delanty : Treasurer
Alan Nancarrow : Back-Indexing Coordinator
Maxine Honczar : Training Co-ordinator.
Bob Atkins – Committee Member

Apologies from Members: 19 received

Kay Browne; Megan Domnski; Judith Hill; Annet Latham; Patricia Hayward; Doug Laidlaw; Roby Golby; Maggie Heffernan; Dawn Jarvis; Sheryl Fox; Sylvia Gauslaa; David Bales; Sandra Bales; Valerie Thornton; Dawn Montgomery; Bill Shute; Margaret Bushby;

Minutes of the last AGM held on 6 September 2016

The Minutes were taken as read.

Adoption of these Minutes

Proposed : Maxine Honczar
Seconded : Therese Delanty

There were no matters arising from these Minutes.

President's Report

- The circulated report was read by the Committee and is recorded on the Ryerson site under "Resources for Indexers"

Proposed : Bob Atkins
Seconded : Peter Kettle

Accepted

Matters Arising

- RNR – The repository is working well. Scans are forwarded to John Graham to include in the RNR.
- John Graham was thanked for negotiations with News Corp resulting in a no-cost 'on-going' subscription.

Secretary's Report

Correspondence -

1. Advice of Botany Bay Family History Fair 28 April 2018 “My Culture, My Story...” No charge, raffle prize to be donated. Ryerson has requested full details when available.
2. Public Liability Insurance – Insurance was required for attendees at one of the larger Family History functions. It was decided the Ryerson implement the insurance for all attendances at such Fairs. The cost was \$192.50 p.a. and we are now covered as a Market Stall Holder.
3. Report received from Debbie Hajduk who looked after the Ryerson table along with Stephen Brooks at the Colac Expo (Melbourne) on our behalf.
4. 15th Australasian Congress on Genealogy and Heraldry being hosted by The Society of Genealogists at Darling Harbour in Sydney March 2018 – our table and representation there has now been finalised.
5. AncestryXpo – invitation to attend their Xpo August 2018 at Darling Harbour. The cost amounted to over \$2,500 for 2 days.

Proposed : John Graham
Seconded : Maxine Honczar

Accepted

Treasurer’s Report

Balance as at 30 June 2017 : \$29,877

- The full report for the financial year 2016-2017 is tabled on the website under “Resources for Indexers”.

Proposed : Pauline Kettle
Seconded : Maxine Honczar

Accepted

Matters Arising -

John Graham commented that donations generally are coming from the corporate level not individuals of which there were only 2. Requests for look ups average about 10 per day. Consideration should be given to a more up front request for donations on the actual Search/Request Page.

Back Indexing Coordinator’s Report

Alan Nancarrow submitted the following –

Work on THE AGE project is proceeding at a good pace with nearly two years not covered before TROVE begins (1955 and 1956). We have been lucky enough to have a volunteer to scan the missing dates of THE AGE and is currently working on 1988.

I have in hand 2 years of microfilms of THE AGE (1991 & 1992) which after we scan for our purposes will be given to a “good home”. Scanning work has not yet commenced.

Proposed : Therese Delanty
Seconded : John Graham

Accepted

Training Coordinator's Report

Maxine Honczar submitted the following–

- 18 Applied to index
- 7 Completed the training
- 8 No attempt
- 2 made 1 attempt
- 1 change of mind.

Proposed : Peter Kettle
Seconded : John Graham

Accepted.

Election of Committee

In accordance with the Constitution nominations forms were circulated to all registered Ryerson members. Voting forms were received by Peter Kettle.

The President John Graham thanked the retiring committee for their contribution during the year, and also Bill Shute who has been assisting behind the scenes with indexed submissions.

All members of the Committee stood down.

Nominations to serve as committee members -

John Graham
Peter Kettle
Pauline Kettle
Therese Delanty
Alan Nancarrow
Maxine Honczar
Robert Atkins

No additional nominations to stand as officers were received.

The committee elected for 2017/2018

John Graham - President
Peter Kettle - Vice President
Pauline Kettle - Secretary
Therese Delanty - Treasurer
Alan Nancarrow – Committee Member & Back Indexing Coordinator
Maxine Honczar - Committee Member & Training Coordinator
Bob Atkins – Committee Member

General Business.

There were no matters requiring discussion.

The meeting closed at 12.15pm